



# City of San Leandro

Meeting Date: June 5, 2017

## Staff Report

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**File Number:** 17-282 **Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.I.

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Keith Cooke  
Engineering & Transportation Director

**FINANCE REVIEW:** David Baum  
Finance Director

**TITLE:** Staff Report for a Resolution Authorizing Submission of a Request to the Metropolitan Transportation Commission (MTC) for the Allocation of Fiscal Year 2017-18 Transportation Development Act (TDA) Article 3 Pedestrian/Bicycle Project Funding to Install Pedestrian Improvements

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### RECOMMENDATIONS

Staff recommends that the City Council adopt a resolution authorizing the City Manager or his designee to submit a request to the MTC for the allocation of Fiscal Year 2017-18 TDA Article 3 Pedestrian/Bicycle project funding to install pedestrian improvements.

### BACKGROUND

In the nine-county Bay Area region, the MTC makes TDA funds available for pedestrian/bicycle purposes. The funds are from the Local Transportation Fund, which is from the State Legislature initiating a one-quarter percent sales tax in Alameda County in 1972. Each year, the MTC allocates TDA Article 3 funds to eligible claimants after review of applications from counties and congestion management agencies. Alameda County is responsible for submitting an annual program of projects that are initiated by each local agency in the county. The TDA grant funds are distributed by population.

### Analysis

Annually, the City applies for TDA grant funds from the MTC for pedestrian improvements throughout the City. The City is entitled to \$62,700 for this next fiscal year (FY 2017-18). Additionally, the City has been allocated an advance of \$20,000 from the FY 2018-19 allocation for a total current allocation of \$82,700. The City is able to request an advance because some Alameda County jurisdictions are not using their allocations this year.

The TDA funds will be used to install the following: disabled access ramps and sidewalk at various locations citywide. The work will be completed as part of the City's Annual Street

Sealing project (2018.0070) and the end result is a more accessible City.

### **Previous Actions**

- The City Council annually authorizes staff to apply for these funds
- On May 2, 2016, by Resolution No. 2016-052, the City Council authorized the filing of a claim with the MTC for allocation of TDA Article 3 funds for FY 2016-17

### **Applicable City Council Goals and General Plan Policies**

This project is consistent with the following 2017 City Council Goal which reads,  
“Maintain and enhance San Leandro’s infrastructure.”

This project is also consistent with the Bicycle and Pedestrian Circulation Goal T-3 of the 2035 General Plan and Action T-3.7.C: Pedestrian and Bicycle Crossing Improvements which reads,

“Improve crossings for pedestrians and cyclists at intersections in the City through the use of variable pavement materials, small curb radii, bulb-outs, street trees and landscaping near corners, and other measures which shorten pedestrian crossings or increase driver awareness of non-vehicle traffic. Continue to ensure that sidewalks and other pedestrian facilities meet the principles of universal design and meet legally mandated and best practices requirements for accessibility.”

### **Board/Commission Review and Actions**

On February 23, 2017, the Bicycle and Pedestrian Advisory Committee reviewed and approved the proposed project for the use of TDA funds as required by the MTC.

### **Environmental Review**

The work to be performed is categorically exempt from the California Environmental Quality Act according to Public Resources Code §21084 and CEQA Guidelines Article 19, Section 15301 “Existing Facilities”.

### **Fiscal Impacts**

\$82,700 is the amount the City is allocated by MTC in FY 2017-18, and there is no required match. Grant funds will need to be appropriated and will be reimbursed once all of the spending is complete.

### **Budget Authority**

\$82,700 is the amount the City is allocated by MTC in FY 2017-18. The City’s proposed biennial budget reflects a TDA program revenue of \$72,426 for Project 2018.0070 “Annual Street Sealing”. The difference in revenue of \$10,274 will be added to Project 2018.0070 with a mid-year budget adjustment.

## **ATTACHMENTS**

### **Attachments to Resolution**

- Attachment A - Findings
- Attachment B - Application Form

**PREPARED BY:** Michael Stella, Principal Engineer, Engineering and Transportation Department



# City of San Leandro

Meeting Date: June 5, 2017

## Resolution - Council

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**File Number:** 17-283 **Agenda Section:** CONSENT CALENDAR

**Agenda Number:**

**TO:** City Council

**FROM:** Chris Zapata  
City Manager

**BY:** Keith Cooke  
Engineering & Transportation Director

**FINANCE REVIEW:** David Baum  
Finance Director

**TITLE:** RESOLUTION Authorizing Submission of a Request to the Metropolitan Transportation Commission (MTC) for the Allocation of Fiscal Year 2017-18 Transportation Development Act (TDA) Article 3 Pedestrian/Bicycle Project Funding to Install Pedestrian Improvements in the Amount of \$82,700

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WHEREAS, Article 3 of the Transportation Development Act (TDA), Public Utilities Code (PUC) Section 99200 et seq., authorizes the submission of claims to a regional transportation planning agency for the funding of projects exclusively for the benefit and/or use of pedestrians and bicyclists; and

WHEREAS, the Metropolitan Transportation Commission (MTC), as the regional transportation planning agency for the San Francisco Bay region, adopted MTC Resolution No. 4108, entitled "Transportation Development Act, Article 3, Pedestrian and Bicycle Projects," which delineates procedures and criteria for submission of requests for the allocation of "TDA Article 3" funding; and

WHEREAS, MTC Resolution No. 4108 requires that requests for the allocation of TDA Article 3 funding be submitted as part of a single, countywide coordinated claim from each county in the San Francisco Bay region; and

WHEREAS, the City of San Leandro desires to submit a request to MTC for the allocation of TDA Article 3 funds to support the projects described in Attachment B to this resolution, which are for the exclusive benefit and/or use of pedestrians and/or bicyclists; and

WHEREAS, the City Council is familiar with the contents thereof; and

WHEREAS, the City Manager recommends approval of said submission; and

WHEREAS, \$82,700 of TDA Article 3 grant funds must be appropriated for the Annual Street Sealing Project 2018.0070 (Fund 150-36-009) in the City's Fiscal Year 2017-18 Budget in order to fully fund the project.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

1. That the City of San Leandro declares it is eligible to request an allocation of TDA Article 3 funds pursuant to Section 99234 of the Public Utilities Code; and
2. That there is no pending or threatened litigation that might adversely affect the project or projects described in Attachment B to this resolution, or that might impair the ability of the City of San Leandro to carry out the project; and
3. That the project has been reviewed by the Bicycle and Pedestrian Advisory Committee (BPAC) of the City of San Leandro; and
4. That the City of San Leandro attests to the accuracy of and approves the statements in Attachment A to this resolution; and
5. That a certified copy of this resolution and its attachments, and any accompanying supporting materials shall be forwarded to the countywide transportation planning agency and Alameda County for submission to MTC as part of the countywide coordinated TDA Article 3 claim; and
6. That \$82,700 of TDA Article 3 grant funds must be appropriated for the Annual Street Sealing Project 2018.0070 (Fund 150-36-009) in the City's Fiscal Year 2017-18 Budget in order to fully fund the project.

1. That the City of San Leandro is not legally impeded from submitting a request to the Metropolitan Transportation Commission for the allocation of Transportation Development Act (TDA) Article 3 funds, nor is the City of San Leandro legally impeded from undertaking the project(s) described in "Attachment B" of this resolution.
2. That the City of San Leandro has committed adequate staffing resources to complete the project(s) described in Attachment B.
3. A review of the project(s) described in Attachment B has resulted in the consideration of all pertinent matters, including those related to environmental and right-of-way permits and clearances, attendant to the successful completion of the project(s).
4. Issues attendant to securing environmental and right-of-way permits and clearances for the projects described in Attachment B have been reviewed and will be concluded in a manner and on a schedule that will not jeopardize the deadline for the use of the TDA funds being requested.
5. That the project(s) described in Attachment B comply with the requirements of the California Environmental Quality Act (CEQA, Public Resources Code Sections 21000 et seq.).
6. That as portrayed in the budgetary description(s) of the project(s) in Attachment B, the sources of funding other than TDA are assured and adequate for completion of the project(s).
7. That the project(s) described in Attachment B are for capital construction and/or design engineering; and/or for the maintenance of a Class I bikeway which is closed to motorized traffic; and/or for the purposes of restriping Class II bicycle lanes; and/or for the development or support of a bicycle safety education program; and/or for the development of a comprehensive bicycle and/or pedestrian facilities plan, and an allocation of TDA Article 3 funding for such a plan has not been received by the City of San Leandro within the prior five fiscal years.
8. That the project(s) described in Attachment B is included in a locally approved bicycle, pedestrian, transit, multimodal, complete streets, or other relevant plan.
9. That any project described in Attachment B that is a bikeway meets the mandatory minimum safety design criteria published in Chapter 1000 of the California Highway Design Manual.

10. That the project(s) described in Attachment B will be completed before the funds expire.
11. That the City of San Leandro agrees to maintain, or provide for the maintenance of, the project(s) and facilities described in Attachment B, for the benefit of and use by the public.

Attachment B  
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**TDA Article 3 Project Application Form**

Fiscal Year of this Claim: FY 2017/18 Applicant: City of San Leandro

Contact person: Michael Stella, P.E., Principal Engineer

Mailing Address: 835 E. 14<sup>th</sup> Street, San Leandro, CA 94577

E-Mail Address: mstella@sanleandro.org Telephone: 510-577-3433

Secondary Contact (in event primary not available) Keith Cooke, Director of Engineering & Transportation

E-Mail Address: kcooke@sanleandro.org Telephone: 510-577-3439

**Short Title Description of Project:** Annual Street Sealing Project

Amount of claim: \$82,700

**Functional Description of Project:**  
The project will provide for the design, procurement, and construction of curb ramps, sidewalk, and similar pedestrian safety features at various locations throughout the City.

**Financial Plan:**

List the project elements for which TDA funding is being requested (e.g., planning, engineering, construction, contingency). Use the table below to show the project budget for the phase being funded or total project. Include prior and proposed future funding of the project. Planning funds may only be used for comprehensive bicycle and pedestrian plans. Project level planning is not an eligible use of TDA Article 3.

**Project Elements:**

Funding Source	All Prior FYs	Application FY	Next FY	Following FYs	Totals
TDA Article 3		\$82,700			\$82,700
list all other sources:					
1.					
2.					
3.					
4.					
<b>Totals</b>		\$82,700			\$82,700

Project Eligibility:	YES?/NO?
A. Has the project been approved by the claimant's governing body? (If "NO," provide the approximate date approval is anticipated).	Yes
B. Has this project previously received TDA Article 3 funding? If "YES," provide an explanation on a separate page.	Yes
C. For "bikeways," does the project meet Caltrans minimum safety design criteria pursuant to Chapter 1000 of the California Highway Design Manual? (Available on the internet via: <a href="http://www.dot.ca.gov">http://www.dot.ca.gov</a> ).	N/A
D. Has the project been reviewed by a Bicycle Advisory Committee (BAC)? (If "NO," provide an explanation). Enter date the project was reviewed by the BAC: February 23, 2017 (San Leandro Bicycle Pedestrian Advisory Committee)	Yes
E. Has the public availability of the environmental compliance documentation for the project (pursuant to CEQA) been evidenced by the dated stamping of the document by the county clerk or county recorder? (required only for projects that include construction).	Project is Categorically Exempt
F. Will the project be completed before the allocation expires? Enter the anticipated completion date of project (month and year) June 30, 2018 _____	Yes
G. Have provisions been made by the claimant to maintain the project or facility, or has the claimant arranged for such maintenance by another agency? (If an agency other than the Claimant is to maintain the facility provide its name: _____)	Yes